BRAEWOOD OWNERS' ASSOCIATION

Architectural Request Application & Review Form

The HOA covenant restrictions require that the Board of Directors review all exterior additions, alterations and modifications. The filing and approval of applications are essential so that the character of the community will be maintained, the rights of all residents are respected, and to assure that no alteration will create a hazardous condition, interfere with Association maintenance operations or endanger the integrity of structures. If this application is approved, it is based on the aesthetics and the type of materials to be used. It is the unit owner's responsibility to obtain any building permits, or structural approval, as required by the City of St. Peters, and/or St. Charles County Building Regulations and Restrictions. Maintenance and insurance for noted improvement is the responsibility of the owner unless otherwise noted.

Homeowner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Type: 🞏 Landscaping 🞏 Deck (Alteration/Addition) 🞏 Satellite Dish 🞏 Radon Mitigation 🞏 Other

 Description of improvement or alteration & include location

Attach a sketch of all improvements (with dimensions); include written description, pictures and/or drawings.

Owner acknowledges and has read the Association Covenants as Amended, prior to submitting this application and review form. Owner agrees to abide by the decision of the Board.

The applicant, and any subsequent owner, is wholly responsible for all initial and recurring costs and liability associated with the installation, maintenance and repair of the described alteration. The Owner further assumes all responsibility for any damage to any common elements and/or injury that may occur as a result of the alteration and shall minimize interface and inconvenience to others.

If the modification is not completed as approved, said approval may be revoked and the modification will be required to be removed by the Owner at Owner’s expense, or modifying to the acceptance of the Board. The Owner shall be responsible for reasonable costs and expenses to ensure compliance with Association standards, including attorney's fees. If an exterior change request is wholly or partially denied, the applicant may resubmit the request within thirty (30) days further detailing its merits. The Board shall re-review the request and render a final decision.

Homeowner’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**- - - - - Submit this form to any Director or Committee Person - - - - -**

Architectural Committee Review: (*Please print your name and select “Y” <approved> or “N” <rejected>*)

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Y) (N) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Y) (N) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Y) (N)

 Director(s) Signatures:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Rcvd: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Reviewed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Approved \_\_\_\_\_\_ Rejected \_\_\_\_\_\_